Keene Business Development Corporation Board Meeting Agenda

November 17, 2026 at 3:30 PM

Keene City Hall - Robert G. Cooper Council Chamber
1000 N. Old Betsy Rd., Cleburne, Texas 76031

Live Stream at https://www.youtube.com/@cityofkeenetexas

Ricky Stephens - President | Daniel Gathings - Vice President | Donnie Beeson
Alma Davilla | Phillip Jackson | Gary Heinrich | Nellie Youngberg

1. **Call to Order, Invocation, Pledge of Allegiance**
2. **President's Remarks**
3. **City Administration Remarks**
4. **Public Comments**

   Each person in attendance who wishes to speak on an item NOT posted on the agenda shall speak during this section. Each speaker will be allotted three (3) minutes.

5. **Public Hearing**

   Public hearing and take possible action regarding the following items.

6. **General**

   A. Review, discuss, and consider the minutes of the regular Keene EDC (Type B) Board meeting held on September 15, 2026.

   B. Receive a report from Chief Dan Warner, Keene Fire Rescue, on the project to install two additional secondary outdoor warning sirens.

   C. Receive an update from Don Martin, Director of Neighborhood and Development Services, on the current projects funded by the Board; such as additional sidewalks, Luz Arauzo Pocket Park, creating a skate park, and the completion of the additional lighting at Elisa Carver Park.

7. **Executive Session**

   If, during the course of the meeting and discussion of any items covered by this notice, the EDC-B Board determines that a Closed or Executive Session of the Board is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 - consultation with attorney; Section 551.072 - deliberation regarding real property; Section 551.073 - deliberation regarding prospective gift; Section 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Section 551.076 - deliberation regarding security devices or security audit; Section 551.087 - deliberation regarding economic development negotiations; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the Board will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

8. **Reconvene into Open Session**

   To take action on the above-listed Executive Session item(s).

9. Requests for Future Agenda Items

10. Adjourn

This is to certify that a true and correct copy of this Notice of Meeting was posted on the bulletin board at the Keene City Hall, 1000 N. Old Betsy Road, Cleburne, Texas a place readily accessible to the general public at all times and to the City's website www.keenetx.com, in compliance with Chapter 551, Texas Government Code, three business days prior to the start of this meeting.

Date: 11/10/2026 Time: 1:15 PM By: Holly B. Russell
Holly Russell, City Secretary

Accessibility Statement

The Keene City Hall is wheelchair accessible. The entry ramp is at the front, with entry at the front entrance to City Hall. Reasonable accommodation to furnish auxiliary aids or assistance to assist persons with special needs will be provided when seventy-two (72) hours advance notice is given. Please contact the City Secretary's Office at 817-641-3336 ext. 105.

Keene Economic Development Corporation (Type B) Board Meeting Minutes

September 15, 2026 at 3:30 PM

Keene City Hall - Robert G. Cooper Council Chamber 1000 N. Old Betsy Rd., Cleburne, Texas 76031

Recorded Live Stream at https://www.youtube.com/@cityofkeenetexas

Members Present: President Ricky Stephens, and Board Members Donnie Beeson, Alma Davila, Gary Heinrich , Phillip Jackson, and Nellie Youngberg

Members Absent: Vice President Daniel Gathings

City Staff Present: Jonathan Seitz, Don Martin, Holly Russell, Maggie Alegira, and Cari Warwick

1. **Call to Order, Invocation, Pledge of Allegiance**

   President Stephens called the meeting to order at 3:30 p.m.

2. **President's Remarks**

   President Stephens reminded everyone of the groundbreaking for the Nature Trail on October 2. Keene ISD hopes to have the trail completed by January.

3. **City Administration Remarks**

   Don Martin, Director of Development and Neighborhood Services, spoke about meeting Ms. Elisa Carver while she came through town, and expressed her pleasure in seeing the park doing so well. He also spoke to some land that developers want to place some small retail near the High School.

4. **Public Comments**

   Paul Gnadt, Keene Chamber of Commerce Director, spoke about the video project of long-time residents of Keene. So far, about 10 residents have been filmed, and they have 14 more lined up. Some of the struggles they have faced are scheduling related, but otherwise the project is on going. The Keene Chamber is not sponsoring this project, he is handling this personally.

5. **Public Hearing**

   There was no Public Hearing scheduled for this meeting.

6. **General**

   A. **Review, discuss, and consider the minutes of the regular Keene EDC (Type B) Board meeting held on August 18, 2026.**

   There was a motion to approve the minutes as presented, and seconded. The motion carried.

   Motion made by Jackson, Seconded by Beeson.
   Voting Yea: President Stephens, Beeson, Heinrich, Youngberg, Jackson, Davila

   B. **Receive a report from staff on the following projects, and give direction if needed: Luz Arauzo Park improvements, Elisa Carver Park ballfield improvements, sidewalks on E. Fourth Street and S. Eastern Street.**

   Cari Warwick, Management Assistant, gave the update on the improvements at Luz Arauzo Park, an update on the improvements to the ballfields, and sidewalks on Fourth Street. Mr. Heinrich asked about the tree at Luz Arauzo Park where the swing set it set to go. Ms. Warwick mentioned the tree is not being removed but the canopy needs to be raised about nine feet. Mr.

Seitz thanked the Board for the 2,100 feet of sidewalks they have funded since he became City Manager. He also mentioned that he would be meeting with TxDOT on Monday to take the Board's concerns for crosswalks.

7. Executive Session

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There was no recess for Executive Session at this meeting.

8. Reconvene into Open Session

There were no items requiring action.

9. Requests for Future Agenda Items

Discuss increasing their donation for the oral history video project to cover the full $6,000.

10. Adjourn

There being no further business, President Stephens adjourned the meeting at 3:52 p.m.

Approved this the _____ day of _____ 2026.

_____
Presiding Member

_____
Holly Russell, City Secretary

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